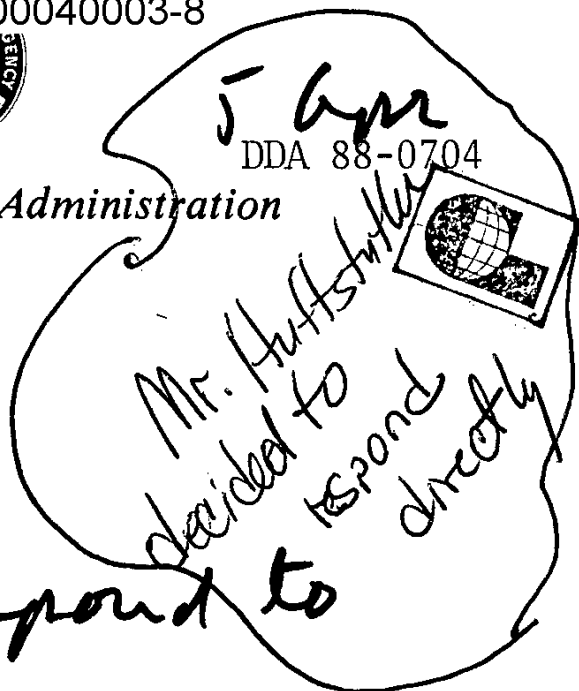




Deputy Director for Administration

John -

Please respond to



Bill Bauer. I <sup>discussed</sup> discussed

<sup>various</sup> various <sup>space</sup> space <sup>issues</sup> issues <sup>with</sup> with

DDCI - CI, INF, PAO etc.

He agrees that <sup>eviction</sup> eviction

of <sup>elements</sup> ~~the~~ elements to <sup>accommodate</sup> accommodate

PAO too <sup>disruptive</sup> disruptive now.

to <sup>consolidate</sup> consolidate later <sup>during</sup> during

21 March 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Reunification of the Public Affairs Office at Headquarters

REFERENCE: Memo for DDCI from D/PAO, dated 4 March 1988,  
Same Subject

1. The Public Affairs Office (PAO) presently occupies about 3,000 square feet of space in Ames Building and another 1,500 square feet of space in the Original Headquarters Building (OHB). As Bill Baker notes in the referenced memorandum, this arrangement is presently scheduled to continue until at least 1990. We can accommodate PAO in OHB earlier only if you wish to evict a 3,000-square-foot element to make way for it. We have canvassed the Directorate of Administration and found no elements which could leave the building to accommodate this request. The burden would have to be borne either by another DCI office or by one of the other three Directorates. We have reviewed our entire data base from this perspective, but are unable to identify a viable candidate. We also looked at the new building space allocation and find that we would still be required to evict someone from the compound to accommodate PAO there. To mitigate organizational damage as much as possible, a canvass of the four Deputy Directors would be in order if we are to pursue this issue. Please keep in mind that we will have to move PAO again when its space in the OHB is reconstructed.

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2. PAO, like other external portions of the Agency, is scheduled for a late reunification because we need the empty space on the Compound created by moves to the new building to clear large areas of OHB for upgrade and renovation. Each time we fill some of this space by bringing back an external element (such as the Office of Imagery Analysis), we directly impact the renovation program. That is, we slow it down, stretch it out, and make it more expensive. It is an inescapable price.

3. About the only hope we can hold out for an early reunification of PAO on the Compound is a promise that we will keep its plight in mind as we develop the new construction phasing plan. If an opportunity for solving PAO's problem presents itself earlier, we will grab it.

STAT

John M. Ray

OL 10077-88



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SUBJECT: Reunification of the Public Affairs Office at Headquarters

STAT OL/FMD [ ] (18 Mar 88)  
Retyped: O-DL/mgk (18 Mar 88)

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ADMINISTRATIVE - INTERNAL USE ONLY

4 March 1988

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: William M. Baker  
Director, Public Affairs Office

SUBJECT: Reunification of the Public Affairs Office at Headquarters

DD/A Registry  
88-0541X

1. The Public Affairs Office has been split into two parts--one at Headquarters and the other at the Ames Building--ever since 1984, when the expansion of the NIC forced a move. Although we were promised eventual reunification, the timetable continues to slip. Without some effort to move up the timetable, we will not be back together at Headquarters until at least 1990. Frankly, we are finding it increasingly difficult to meet the needs of the DCI and yourself, as well as represent the Agency, under these circumstances.

2. One of my Office Goals for 1988 is to reunite Public Affairs at Headquarters. I see a number of significant gains if we can do this:

- o We can provide speechwriting and research support for you and the DCI on a more timely basis with the limited number of personnel we have. Now, they are forced to spend a good deal of time shuttling between Ames, where they have files and computers, and Headquarters, where they obtain advice, expertise and background materials. Given the heavy level of outside and internal appearances, and the DCI's need for close and timely support, this is my first priority. But I don't want to move them to Headquarters separately because I rely heavily on my Deputy to manage this effort.
- o We can speed up the distribution of manuscripts for review by the Publications Review Board and improve consultations on the review process especially with our principal Board members in the DI and DO. Research time would also be reduced by easier access to the library and the Historical Intelligence Collection. We reviewed 326 manuscripts in 1987 including 33 book-length works -- the total number of pages reviewed reached a staggering 17,503. Copying, collating and distributing this amount of material cannot be handled as efficiently from Ames. Timeliness is very important in our process because of court-mandated and author-requested deadlines. Being able to meet the very short deadlines often requested by authors helps maintain cooperative relationships which work to our advantage.

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o Closer interaction with Headquarters officers especially in the D0 and DI will make our internal, public, official, military [redacted] [redacted] briefings more current, and we could do more of them if our briefers were at Headquarters, where most of the briefings are given. Having to come from Ames for everything means a more rigorous and less flexible schedule has to be maintained. We receive thousands of requests for information from the public and we send out thousands of replies, along with unclassified materials where appropriate. Our correspondence people manage to keep up, but their tasks would be simplified if they were closer to the library, Printing and Photography unit, and other Headquarters support elements.

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3. I realize that this comes at a bad time. Nonetheless, I would like your support to work through [redacted] with the Office of Logistics to see what might be done to get all of Public Affairs together at Headquarters at the earliest possible date.

[redacted]  
William M. Baker